

TOWN OF LEESBURG
Town Hall
25 West Market Street
AGENDA
Town Council Work Session
July 8, 2013
7:30 p.m.
Council Chambers

1. Items for Discussion

- a. Downtown Improvements *(Tab 07)(30 min)*
- b. Public Safety Staffing *(Tab 08)(30 min)*
- c. Town Plan Action Program – Planning Commission and Staff Recommendations *(Tab 10)(20 min)*
- d. Morven Park BLA Initiation *(Tab 09)(30 min)*
- e. Illegal Signs *(Tab 11)(15 min)*
- f. County Referral: Crosstrail - Second Submission *(to be delivered Friday)(15 min)*
- g. County Referral: Zoning Ordinance change to JLMA Districts Pertaining to Utilities *(to be delivered Friday)(15 min)*

2. Additions to Future Council Meetings (Tab A)

3. Information Memorandums

- a. None.

4. Closed Session

- a. None.

5. Council Invitations

July 4 – Independence Day Parade, 10 a.m., Line up at Ida Lee Park entrance @9:30 a.m.

July 4 – Independence Day Celebration in the Park, 6 p.m., Ida Lee (fireworks at 9:30 p.m.)

July 18 – Transportation Summit, 4:00 p.m., Loudoun County Board Room

July 25 – Ribbon Cutting for Dulles Motor Cars, 4 p.m., Catoctin Circle

Sept. 3 – State Proclamation for Leesburg Volunteer Fire Company presentation, time tbd., Station 1

Sept. 28 – Leesburg Airshow, Leesburg Executive Airport

TOWN OF LEESBURG

Town Hall
25 West Market Street

AGENDA

Town Council Meeting

July 9, 2013

7:30 p.m.

Council Chambers

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1. CALL TO ORDER
 2. INVOCATION: Council Member Dunn
 3. SALUTE TO THE FLAG: Mayor Umstattd
 4. ROLL CALL
 5. MINUTES (*Tab B*)
 - a. None.
 6. ADOPTING THE MEETING AGENDA (AMENDMENTS AND DELETIONS)
 7. PRESENTATIONS (*Tab C*)
 - a. Possible Sister City Relationship - Saint Cyr sur Loire
 - b. FY 2014 Council Priorities and Key Projects – John Wells
 8. PETITIONERS
 9. APPROVAL OF THE CONSENT AGENDA (*5 min.*)
 - a. Approving a Construction Change Order for the Airport North End Access Road Project (*Tab 01*)

RESOLUTION

Approving Change Order No. 5 for the North End Access Road Capital Improvement Project at the Leesburg Executive Airport

- b. County Referral: Zoning Ordinance Change to JLMA Districts Pertaining to Utilities (*to be delivered Friday*)

RESOLUTION

- c. Authorizing a Time Extension for Completion of the Public Improvements for PMW Farms – Section 4 (TLCD-2010-0004) (*Tab 03*)

RESOLUTION

Authorizing a Time Extension for Completion of the Public Improvements for PMW Farms – Section 4 (TLCD-2010-0004)

10. PUBLIC HEARINGS/PUBLIC INFORMATION

- a. Amending Chapter 24 of the Town Code to Authorize Service of Alcoholic Beverages by Licensed Establishments in Public Sidewalk Right of Way in a Designated Area Adjacent to Harrison Street (to be delivered Friday)(30 min)

ORDINANCE

- b. Battlefield Parkway – Rt. 15 to the Dulles Greenway - Citizen Information Session (Tab 05)(30 min)

RESOLUTION

Endorsement of Design Plans for the Battlefield Parkway (From South King Street to the Dulles Greenway) Project

11. RESOLUTIONS AND MOTIONS

- a. Crosstrail County Referral Second Submission – Endorsing Staff Referral (to be delivered Friday)(10 min)

MOTION

- b. Downtown Improvements (Tab 07)

ACTION *(as directed at work session)*

- c. Public Safety Staffing (Tab 08)

ACTION *(as directed at work session)*

- d. Morven Park Boundary Line Adjustment (Tab 09)

ACTION *(as directed at work session)*

12. ORDINANCES

- a. None.

13. UNFINISHED BUSINESS

14. NEW BUSINESS

15. COUNCIL COMMENTS

16. MAYOR'S COMMENTS

17. MANAGER'S COMMENTS

18. CLOSED SESSION
 - a. None.
19. ADJOURNMENT

ASSISTED LISTENING SYSTEM

Is available at the meeting. If you require any type of reasonable accommodation, as a result of a physical, sensory, or mental disability, to participate in this meeting, please contact the Clerk of Council at 703-771-2733. Three days notice is requested. Thank you.

REGULARLY SCHEDULED COUNCIL MEETINGS

Citizens are invited to attend and participate in Town Council meetings. The petitioner's portion of the meeting and scheduled public hearings offer the public two opportunities to present their views to the Council during its meeting.

Petitioners

The petitioners' portion of the Council agenda is the first item taken up by the Council following proclamations and certificates of appreciation. This part of the meeting affords individuals the opportunity to address the Council on any matter not scheduled for a public hearing. Prior to the meeting, those citizens wishing to speak should sign the Clerk's Register on the podium at the front of the Chambers. The Mayor will announce the availability of the sign-up sheet at the beginning of all regular meetings. Petitioners' presentations should be limited to five minutes.

Public Hearings

Certain items of Town business can only be conducted after the Town Council conducts an advertised public hearing. Certain major issues affecting the town's government can also be scheduled for public hearing at the option of the Council. Adoption of the town budget, rezonings, special exceptions and amendments to the Town's subdivision and zoning ordinances all require a public hearing.

Decorum

A person addressing the Council as a petitioner, or during a public hearing, should advance to the podium when recognized by the Mayor and state his or her name and address. Persons should also indicate whether they are representing anyone other than themselves. After the presentation or comments, the Mayor or members of Council may have questions of the petitioner. Decorum will be maintained. Statements, which are demeaning or defamatory to members of the public, the staff or the Council, are inappropriate and out of order.

OTHER COUNCIL MEETINGS

Work Sessions/Committee of the Whole

Council may elect to place an item on the Tuesday night meeting agenda for action. Items will only be added to the agenda if agreed to by a majority of Council present.

Closed Sessions

Under certain circumstances, the Virginia Freedom of Information Act permits the Town Council to meet in a session where the public is excluded. This may be a discussion of personnel matters, legal matters, the acquisition or sale of property and other selected topics. The Council can only go into closed session from a public session and the notice must cite the specific statutory authority to go into closed session and also indicate the general topic to be discussed. Only those matters in the adopted motion to go into closed session can be discussed at that time.

TOWN COUNCIL AGENDA MATERIALS

Generally, all items on the regular Council agenda have been first considered at the Council Committee of the Whole. Individual council members, however, can request full Council action on an item considered, but not reported out of committee.

Materials previously distributed to the Council on Thursday are available to citizens on request from the Clerk's Office. Citizens may also provide the Clerk of Council with an e-mail address or self-addressed, stamped envelopes and Council agendas will be provided to the citizens without further charge. For more information, call the Clerk's Office at (703) 771-2733 during normal business hours or e-mail at clerk@leesburgva.gov.

Meeting agenda packets are available for public inspection in the lobby of Town Hall on Thursdays prior to the scheduled meeting. Council agendas can also be viewed on the town's World Wide Web site at <http://www.leesburgva.gov>.